



(435) 210-8817

1811 S Highway 191, Building 2, Moab, UT 84532

### VEHICLE DROP-OFF CHECKLIST

Please e-sign this checklist as part of your reservation process. By signing you agree that you will complete this checklist when you check out your vehicle, and if you do not, it is assumed that all items were present, and no damage existed on the vehicle at the time you checked it out.

Once you have arrived at our facility, please complete the following steps to check out your vehicle:

- \_\_\_\_\_ Please wash and vacuum the vehicle before returning it to avoid a \$150 cleaning fee. There are two self-serve car washes nearby ([Wash It Express](#), and [Moab City Car Wash](#).) **DO NOT USE DRIVE-THROUGH CAR WASHES, THIS WILL CAUSE DAMAGE TO VEHICLES AND EQUIPMENT.** We do not expect the vehicles to be detailed, just clean and tidy.
- \_\_\_\_\_ Please top off the fuel tank to the level it was at when you picked it up. If you do not, you will be charged \$1/gallon over market price.
- \_\_\_\_\_ Return vehicle to the gated section of our facility and try to put it in the same spot you found it (use gate code from when you checked out.)
- \_\_\_\_\_ Submit via text a photo of the vehicle fuel gauge, and vehicle mileage to (435) 210-8817\*
- \_\_\_\_\_ Submit via text photos of all exterior body panels (approx. 4-6 photos) to (435) 210-8817\*
- \_\_\_\_\_ Submit via text photos of all interior seats (approx. 4-6 photos) to (435) 210-8817\*
- \_\_\_\_\_ Take inventory of all equipment to verify it is present. Please do not skip any items to avoid being charged for something.

### EQUIPMENT INCLUDED IN YOUR TOYOTA 4RUNNER

- |   |  |
|---|--|
| _____ Roofnest Tent Ladder                | _____ Outdoor Pump Shower              |
| _____ Sleeping Bags x _____               | _____ Luminoodle USB Lighting Solution |
| _____ Camping Chairs x _____              | _____ Water-proof Bluetooth Speaker    |
| _____ Outdoor Folding Table               | _____ 7 Gallon Water Container         |
| _____ Quart Yeti Ice Chest                | _____ USB Power Packs x _____          |
| _____ Kitchenette Box                     | _____ Fire Extinguisher                |
| _____ Coleman 2-Burner Propane Camp Stove | _____ First-Aid Kit                    |
| _____ 5 Lb. Propane Tank                  |  |
| _____ Portable Firepit with BBQ Tray      |  |
| _____ KickAss Shower Awning               |  |
| _____ Padded Shower Mat                   |  |

### Custom Add-Ons

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\* If you cannot text the required photos, you may email them to [cody@exoverland.com](mailto:cody@exoverland.com)

\_\_\_\_\_ Please note in the box below any damage to equipment and any noticeable scratches, dings, or damages you were responsible for. We are much more forgiving on damages if you are forthcoming with information. Also let us know if there were any issues with equipment or any personal recommendations.

\_\_\_\_\_ **MAKE SURE TO REMOVE ALL PERSONAL ITEMS FROM VEHICLE.** Often our vehicles will go straight into the next renters' hands leaving no opportunity for lost and found, and we will not be responsible for items left behind.

\_\_\_\_\_ Lock your vehicle. Return keys to the numbered lockbox you got them from. The lockbox for the keys should be open (if not the combination will be the same as when you checked out.) Please make sure keys are returned and locked into lockbox.

\_\_\_\_\_ Submit via text a photo of this completed form to (435) 210-8817\*

Your vehicle drop off is complete! Thank you for selecting EXOverland! We hope to see you again soon! If you leave a Google or [Yelp](#) review and text us a mailing address and shirt size, we will send you a shirt, and hat.

\* If you cannot text the required photos, you may email them to [cody@exoverland.com](mailto:cody@exoverland.com)

## OFFICIAL SIGNATURE

### Agreement to Terms

I certify that I have read and agree to all terms of this checklist.

### E-Signature Authorization

I agree that my electronic signature as represented here is legally binding. I herewith represent and attest that all contracts and documents submitted using my electronic signature have been signed by me. I understand that I am legally bound, obligated, and responsible by use of my electronic signature as much as I would be by my handwritten signature. I certify that my electronic signature is for my own use, that I will keep it confidential, and that I have not delegated it or shared it with any individual. I agree to the electronic storage of this record and understand that viewing it requires a computer with access to the internet and a modern web browser. I understand that if I withdraw my consent to the electronic storage of this record and wish to obtain a paper copy, I must request one in person and may be charged a fee.

By entering my electronic signature using the provided interface, I declare that:

1. I have read and understand this contract.
2. I am, or I am authorized to sign the contract on behalf of, the lessee.
3. I agree to be bound by the terms and conditions of the contract.
4. I understand that Wheelbase provides this e-signature service as a convenience and is not a party to the contract.

### Signature